

Minutes of the Meeting of the Council for the Municipality of Alleyn and Cawood held this **6th day of July 2026**, 10 chemin Jondee, Danford Lake, Quebec, J0X 1P0.

PRESENT:	Mayor	Sidney Squitti	
	Councillors	Jessica Cayer	Guy Bergeron
		Angela Giroux	James Giroux
		Mona Giroux	Amanda Peck

The Director General, Isabelle Cardinal, and nine (9) guests were also present.

1. Opening of Meeting

Mayor Squitti acknowledges quorum and declares the meeting is officially opened at 6:30 P.M.

2. Declaration – Use of the Language of Choice

The Declaration of use of language was read by Mayor Squitti.

3. Approval of Agenda

099-07-2026

PROPOSED BY: Councillor Guy Bergron

And, resolved unanimously that the agenda be approved with additions.

Adopted

4. Declaration of Decorum

The declaration of Decorum was read by Councillor Bergeron

5. Declaration of interest or conflict

No declaration of interest or conflict

6. Approval of the Minutes

Regular meeting held June 1st, 2026

100-07-2026

PROPOSED BY: Councillor Jessica Cayer

And, resolved unanimously that the June 1st, 2026, minutes be approved with modifications.

Adopted

Business arising from Minutes.

7. QUESTION PERIOD

Danick Bigras and Randy Gabie raised questions regarding the planned road work on Copeland-Evans Road, as well as the additional road damage that occurred earlier that day in another section of Copeland-Evans Road.

8. ADMINISTRATION

MRC Pontiac Report

Mayor Squitti gave her MRC report, and a copy will be attached to these minutes.

Municipal Report

Mayor Squitti gave her Municipal report, and a copy will be attached to these minutes.

Chemin des Soeurs

- WHEREAS** concerns have been raised regarding the condition and accessibility of Chemin des Sœurs for municipal vehicles;
- WHEREAS** the Municipality has identified concerns regarding the safe circulation of municipal vehicles, including vehicles used for the collection of residual materials;
- WHEREAS** a letter will be sent to the affected property owners on Chemin des Sœurs advising them of the situation and requesting that the necessary improvements be made to the road, including providing a safe and adequate area for municipal vehicles to turn around;
- WHEREAS** Council has reviewed the correspondence sent to the affected property owners;

101-07-2026

PROPOSED BY: Councillor James Giroux

And, resolved unanimously that Council hereby ratifies and approves the letter that will be sent to the affected property owners on Chemin des Sœurs regarding the condition and accessibility of the road and the improvements required to ensure safe access for municipal vehicles;

AND THAT the Director General and Secretary Treasurer, Isabelle Cardinal be authorized to undertake any necessary follow-up arising from said correspondence.

Adopted

Chemin Lauzon – Winter Road Maintenance

- WHEREAS** the information currently available to the Municipality indicates that there are no permanent year-round residents residing on the portion of Chemin Lauzon concerned;
- WHEREAS** Council has reviewed the situation and wishes to advise the affected property owner of the Municipality's position regarding winter road maintenance;

102-07-2026

PROPOSED BY: Councillor Mona Giroux

And, resolved unanimously that Council authorizes the Director General and Secretary Treasurer, Isabelle Cardinal to send a letter to the affected property owner on Chemin Lauzon advising them of the Municipality's decision regarding winter road maintenance, based on the

absence of permanent year-round residents on the portion of road concerned;

AND THAT the Director General and Secretary Treasurer, Isabelle Cardinal be authorized to undertake any necessary follow-up regarding this matter.

Adopted

Subdivision Dreamy Estates (Land-Return) – Gibson

WHEREAS Council has reviewed the proposed subdivision of the property located on Gibson Road;

WHEREAS Council wishes to ensure that all lots created through the subdivision are suitable and buildable in accordance with applicable municipal and provincial regulations;

WHEREAS each proposed lot must have a minimum area of **one (1) acre** and comply with all applicable subdivision and zoning requirements;

WHEREAS additional information is required regarding the presence of watercourses, wetlands and/or other environmentally sensitive areas on certain identified lots;

103-07-2026

PROPOSED BY: Councillor Jessica Cayer

And resolved unanimously that Council grants conditional approval of the proposed subdivision on Gibson Road, subject to the following conditions:

THAT all lots created by the subdivision have a minimum area of **one (1) acre** and comply with all applicable municipal and provincial regulations;

THAT all proposed lots be demonstrated to be buildable and suitable for the intended use;

THAT a study identifying and delineating any **watercourses, wetlands and other applicable environmental constraints** be provided for the lots identified by the Municipality as requiring further assessment;

THAT all documents, plans, studies and other information required by the Municipal Building Inspector be submitted and deemed satisfactory prior to final approval;

AND THAT once the Municipal Building Inspector has received and reviewed all required information and has confirmed that the above conditions and all applicable regulations have been met, the proposed subdivision shall be considered approved without requiring a further resolution of Council;

AND THAT the Director General and Secretary Treasurer, Isabelle Cardinal and the Municipal Building Inspector, Jessica Vahey be

authorized to undertake all necessary administrative follow-up regarding this subdivision.

Adopted

Eco-Tourism Project

WHEREAS the project is proposed to be developed in phases, with Phase 1 representing the initial stage of the development;

WHEREAS the Municipality's Urbanism and Environment Committee has reviewed the proposed project, including the information and documentation submitted by the applicant;

WHEREAS following its reviewal, the Urbanism and Environment Committee recommends that Council approve Phase 1 of the proposed eco-tourism project, subject to compliance with all applicable requirements;

WHEREAS Council is supportive of tourism initiatives that are compatible with the Municipality's planning objectives and applicable regulations;

WHEREAS the proposed development must comply with all applicable municipal by-laws and provincial laws and regulations, including, where applicable, requirements related to zoning, building, septic systems, water supply, environmental protection, access, fire safety and short-term tourist accommodations;

104-07-2026

PROPOSED BY: Councillor Angela Giroux

And resolved unanimously that Council accepts the recommendation of the Urbanism and Environment Committee and hereby approves **Phase 1 of the proposed eco-tourism project**, consisting of the development and construction of tiny homes intended for short-term rental accommodations;

THAT this approval is conditional upon the project meeting all applicable municipal and provincial laws, regulations, standards and permitting requirements;

THAT all required plans, studies, permits, authorizations and supporting documentation be provided to the Municipality, where applicable;

THAT the issuance of any municipal permit or authorization remains subject to the review and approval of the Municipal Inspector, who shall determine whether the proposed work complies with all applicable municipal requirements;

AND THAT the Director General and Secretary Treasurer, Isabelle Cardinal and the Municipal Building Inspector, Jessica Vahey be authorized to undertake all necessary administrative follow-up regarding Phase 1 of the project.

Adopted

Exploration of Options for Additional Municipal Storage Space

- WHEREAS** the Municipality requires additional storage space for municipal equipment, materials and operational needs;
- WHEREAS** Council wishes to explore available options for the purchase of suitable storage space;

105-07-2026

PROPOSED BY: Councillor Angela Giroux

And resolved that Council authorizes the Director General and Secretary Treasurer, Isabelle Cardinal to explore potential options for additional municipal storage, including meeting with property owners and other parties involved and obtaining relevant information and costs;

AND THAT any proposed purchase or financial commitment be brought back to Council for approval by resolution.

***** Councillor Amanda Peck votes against *****

Adopted

Subvention MTQ (ERL) - 2024

- WHEREAS** the Ministry of Transport has granted compensation in the amount of \$ **265,307.00** for the maintenance of local roads for the 2024 calendar year;
- WHEREAS** the compensation is distributed to the Municipality for the routine and preventive maintenance of local roads and bridges for which the Municipality is responsible;
- WHEREAS** this resolution is accompanied by **Appendix A**;
- WHEREAS** an external auditor will present, as part of the 2023 financial report, the duly completed accountability report;
- WHEREAS** the Municipality must sign the required documents related to this grant;

FOR THESE REASONS,

106-07-2026

PROPOSED BY: Councillor Guy Bergeron

And unanimously resolved:

- THAT** the Municipality of Alleyn and Cawood inform the Ministry of Transport that the use of the compensation complies with the objectives of the program;
- THAT** Mayor Sidney Squitti and Director General Isabelle Cardinal be authorized to sign any required documents related to the **2024 MTQ (ERL) grant**.

Adopted

9. FINANCE

Accounts paid for the month of June: \$ 118,327.76

Due to a technical issue with the accounting system, the report could not be completed and will be reviewed at next month's Council meeting.

Accounts payable for the month of June: \$ 99,667.76

107-07-2026

PROPOSED BY: Councillor Jessica Cayer

And resolved unanimously that the list of accounts payable for the month of June 2026 in the amount of \$ 99,667.76 be approved.

Adopted

Petty Cash for the month of June: \$ 138.85

108-07-2026

PROPOSED BY: Councillor Angela Giroux

And resolved unanimously that the list of petty cash for June 2026, in the amount of \$ 138.85 be approved as presented.

Adopted

10. ADMINISTRATION / FINANCE & COMMUNICATION & HR

Councillors Jessica Cayer, Angela Giroux, Mona Giroux and Amanda Peck

Councillor Angela Grioux presented the committee report. The finances and Visa statement were reviewed.

11. URBANISM & ENVIRONMENT

Councillors Jessica Cayer and Angela Giroux

Councillor Jessica Cayer presented her report. She informed the public that the septic system inventory is ongoing and that letters are being prepared for ratepayers to explain the process and next steps. She also reported that lake inspections are continuing.

12. PUBLIC WORKS & PUBLIC SECURITY

Councillors Guy Bergeron, Angela Giroux, James Giroux and Amanda Peck

Councillor James Giroux informed the public that another section of Copeland-Evans Road washed out earlier that day. Road work has begun to repair the affected section, and the road is now passable. Additional work will be carried out over the next few days to complete the repairs.

He also reported that regular road maintenance is currently underway throughout the Municipality.

13. MUNICIPAL PROPERTIES & MONT O'BRIEN

Councillors Jessica Cayer, Guy Bergeron and Amanda Peck

No meetings this months.

14. SUMMER CAMP, LEISURE, LIBRARY & YOUTH

Councillors Jesscia Cayer and Amanda Peck

Summer Camp is now open, and registration for the month of July is full. A summer full of fun activities is planned for the children.

15. ASSOCIATIONS (Seniors, Community Centre, Churches, Cenotaph, Cottages, and Recreation)

Councillors Guy Bergeron, Mona Giroux and Amanda Peck

16. NEW BUSINESS

17. QUESTION PERIOD

Eric Lacharity raised questions regarding garbage, recycling and compost bins.

Maggie Early raised questions regarding large waste collection and road grading on Cawood Ouest.

18. CORRESPONDANCE

19. MISCELLANEOUS

Relocation of George Lake Association Waste Bins

WHEREAS the George Lake Association's garbage, recycling and compost bins are currently located on Cawood Est Road;

WHEREAS waste is being deposited around the bins, creating difficulties for municipal road maintenance, including grading and winter snow removal;

WHEREAS Council considers that relocating the bins would improve road maintenance operations and provide a safer location for employees carrying out waste collection;

109-07-2026

PROPOSED BY: Councillor James Giroux

And, resolved unanimously that Council recommends that the George Lake Association relocate the garbage, recycling and compost bins from Cawood Est Road to the **originally proposed location on Cawood Estates Road;**

AND THAT the relocation be recommended in order to facilitate municipal road maintenance, grading and snow removal operations and to improve safety for employees during waste collection.

Adopted

I, Isabelle Cardinal, Secretary-Treasurer for the Municipality of Alleyn and Cawood do hereby certify there are sufficient funds to cover the following resolutions: 107-07-2026 and 108-07-2026.

20. ADJOURNMENT

110-07-2026

PROPOSED BY: Councillor James Giroux

And, resolved unanimously that the meeting be
adjourned at **7:51 p.m.**

Adopted

A handwritten signature in blue ink, appearing to read 'Squitti', with a horizontal line extending from the end.

Sidney Squitti, Mayor

A handwritten signature in blue ink, appearing to read 'Isabelle Cardinal', with a horizontal line extending from the end.

**Isabelle Cardinal, Director General
and Secretary Treasurer**