

Minutes of the Meeting of the Council for the Municipality of Alleyn and Cawood held this **12th day of November 2024**, 10 chemin Jondee, Danford Lake, Quebec, J0X 1P0.

PRESENT: Mayor Carl Mayer
Councillors Susan Tanner Guy Bergeron
Sidney Squitti James Giroux
Mona Giroux Darryl Mayer

The Director General, Isabelle Cardinal, and four (4) guests were also present.

- 1. Opening of Meeting**
Mayor Mayer acknowledges quorum and declares the meeting is officially opened at 6:30 P.M.
- 2. Declaration – Use of the Language of Choice**
The Declaration of use of language was read by Director General, Isabelle Cardinal.
- 3. Approval of Agenda**

164-11-2024

PROPOSED BY: Councillor Squitti
And, resolved unanimously that the agenda be approved with additions.

Adopted

- 4. Declaration of Decorum**
The declaration of Decorum was read by Councillor Bergeron
- 5. Declaration of interest or conflict**
No declaration of interest or conflict
- 6. Approval of the Minutes**

Regular meeting held October 7th, 2024

165-11-2024

PROPOSED BY: Councillor Squitti
And, resolved unanimously that the October 7th 2024, minutes be approved with modifications.

Adopted

Business arising from Minutes.

- 7. QUESTION PERIOD**
Denise inquired about the water testing result.

Maggie Early inquired about changing the speed limit on Cawood Ouest.

8. ADMINISTRATION

MRC Pontiac Report

Recycling Contract – McGrimmon Cartage

166-11-2024

PROPOSED BY: Councillor James Giroux

And, resolved unanimously that the Municipality will be signing a contract with McGrimmon Cartage for 1 year, January 1, 2025 to December 31, 2025 only.

Adopted

Financial agreement with Éco Entreprises Québec

WHEREAS the Environment Quality Act (R.S.Q., c. Q-2) (“the Act”) was amended by the Act to amend mainly the Environment Quality Act as regards deposits and selective collection (S.Q. 2021, c. 5), assented to on March 17, 2021 ;

WHEREAS section 53.31.0.2 of the Act as amended provides that no municipality or group of municipalities may, on its own initiative, develop or implement all or part of a system for the selective collection of certain recyclable materials when the development, implementation and financing of such a system are entrusted to persons by by-law ;

WHEREAS the Regulation respecting a selective collection system for certain residual materials (RLRQ, c. Q-2, r. 46.01) (“the Regulation”) came into force on July 7, 2022;

WHEREAS ÉEQ is the management organization designated under Section I of Chapter III of the Regulation to develop, implement and financially support a Quebec-wide selective collection system for certain recyclable materials;

WHEREAS the signatory Organism is party to a contract for the collection and transportation of residual materials ending after December 31, 2024, or plans to award a short contract for the year 2025.

WHEREAS section 20 of the Regulation provides for the conclusion of an agreement between ÉEQ and a municipal body or aboriginal community that is party to a contract for the collection and transportation of residual materials that ends on a date subsequent to December 31, 2024, on the compensation of this municipal body or community for the services referred to in section 53.31.1 of the Act as it read prior to December 31, 2024, provided between January 1, 2025 and the end date of said contract.

WHEREAS certain other services will be assumed by ÉEQ as part of the selective collection system as of January 1, 2025;

WHEREAS it is necessary for the Parties to provide for the terms and conditions applicable to the payment of compensation and to the services assumed by ÉEQ as of January 1, 2025, through a financial agreement;

WHEREAS ÉEQ has identified the signatory Organization to enter into such an agreement for the Territory of application;

WHEREAS exchanges have taken place between EEQ and the signatory organization with a view to concluding such an agreement;

WHEREAS the By-law provides for deadlines for the conclusion of the financial agreement;

WHEREAS the financial agreement is submitted to the members of the Board;

167-11-2024

PROPOSED BY: Councillor Mona Giroux
and unanimously **RESOLVED**,
TO **ACCEPT** the terms of the financial agreement submitted to Council members, which form an integral part of this resolution;
TO **AUTHORIZE** the **MAYOR** to sign the financial agreement with Éco Entreprises Québec;

Adopted

MADA

168-11-2024

PROPOSED BY: Councillor Tanner
And, resolved unanimously that the Municipality will participate in the MADA initiative in collaboration with the MRC Pontiac. The Municipality will contribute \$1,000 to this initiative.

Adopted

Santa's Parade

169-11-2024

PROPOSED BY: Councillor Squitti
And, resolved unanimously that the Municipality budgets \$ 1,000. for the annual Santa's Parade.

Adopted

Snowmobile Access

170-11-2024

PROPOSED BY: Councillor Squitti
And, resolved unanimously that the Municipality gives the right of passage to the snowmobile association for the following roads and properties:
- Copeland-Evans
- Harrison
- Balm of Gilead
- Municipal Office
- Volunteer Park
- Henry Heeney Memorial Park

Adopted

Canada Student Summer Job

171-11-2024

PROPOSED BY: Councillor Bergeron

And, resolved unanimously that the Municipality apply for the Canada Summer Job program for 2 students for Summer Camp.

Adopted

Library Grand Opening

172-11-2024

PROPOSED BY: Councillor Mona Giroux

And, resolved unanimously that the Municipality will budget \$ 300. for the Library Grand Opening.

Adopted

Council of Six (6)

WHEREAS the Municipality recognizes the importance of strong and effective representation for its ratepayers;

WHEREAS recent municipal elections have demonstrated a growing interest among ratepayers in municipal democracy, with increased participation and engagement;

WHEREAS having six (6) councillors, as opposed to four (4), enhance representation and ensure diverse perspectives and interests are brought to the table for decision-making;

173-11-2024

PROPOSED BY: Councillor Darryl Mayer

And, resolved unanimously that the Municipality will remain a council with six (6) Councillors.

Adopted

Resolution on the Nullification of the 2025 New Triennial Assessment Roll under Section 171 of the Municipal Taxation Act

WHEREAS the Municipality of Alleyn-and-Cawood has reviewed the 2025 new triennial assessment roll prepared in accordance with the requirements of the Municipal Taxation Act;

WHEREAS Section 171 of the Municipal Taxation Act permits the municipal council to "nullify the roll by means of a request for nullification, in accordance with the law governing the local municipality concerned";

WHEREAS significant and glaring increases in property values have been observed in this new assessment roll, particularly for vacant lands, with increases ranging from 30% to over 700%, which

are astronomical and do not reflect the reality of the market, raising concerns among council members and residents;

WHEREAS a striking example of this is a property whose valuation increased from \$2,100 (2022-2024) to \$95,200 (2025), representing a 4,523% increase, illustrating the extent of the anomalies identified;

WHEREAS these increases in property valuations could lead to significant financial consequences for taxpayers in the Municipality of Alleyn-and-Cawood;

174-11-2024

PROPOSED BY: Councillor Squitti
And, resolved unanimously

THAT the Municipality of Alleyn-and-Cawood requests the nullification of the 2025 triennial assessment roll, in accordance with Section 171 of the Municipal Taxation Act;

THAT the Municipality mandates its assessment service to conduct a detailed review of the methodology used in the new assessment roll to identify the causes of the significant increases and ensure fairness in the evaluations;

THAT this resolution be forwarded to the Ministry of Municipal Affairs and Housing, the Pontiac MRC, the FQM, and to citizens through the Municipality’s official communications;

THAT the Municipality requests a meeting with the relevant authorities to discuss necessary adjustments to ensure a fair and representative assessment of current property values.

Adopted

Resolution to Host a Public Information Session on Evaluation and the 2025 Municipal Budget

WHEREAS the Municipality values transparency and accountability in its governance and decision-making processes;

WHEREAS the Municipality recognizes the importance of keeping residents informed about actions and accomplishments related to the evaluation process and the work of the Evaluation Task Force;

WHEREAS the presentation and adoption of the 2025 municipal budget is a critical component of ensuring fiscal responsibility and engaging the public in the Municipality's financial planning;

175-11-2024

PROPOSED BY: Councillor Squitti
And, resolved unanimously

THAT the Municipality will host a public information session to provide updates on the actions and accomplishments of the Municipality and the Evaluation Task Force regarding the evaluation process;

- THAT** during this session, the 2025 municipal budget will be presented and adopted in the presence of the public to ensure transparency and encourage community engagement;
- THAT** the details of the session, including the date, time, and location, will be communicated to residents through appropriate channels to ensure broad participation. A virtual option will also be available to encourage participation.

Adopted

Resolution to Revise the Renovation By-Law to Exempt Minor Work and Maintenance

- WHEREAS** the Municipality aims to simplify processes for ratepayers and reduce unnecessary administrative burdens;
- WHEREAS** the current renovation by-law requires property owners to obtain permits for all types of renovation work, including minor work and general upkeep, which can be cumbersome for ratepayers;
- WHEREAS** exempting minor work, as well as general maintenance and upkeep of properties, from requiring a renovation permit will streamline the process and encourage property owners to maintain their properties responsibly;

176-11-2024

PROPOSED BY: Councillor Bergeron
And, resolved unanimously

- THAT** the Municipality will revise its renovation By-law to remove the requirement for a renovation permit for minor work, general upkeep, and maintenance activities on a property;
- THAT** the revised by-law will define the specific types of renovation and maintenance work that will no longer require a permit to ensure clarity for all ratepayers;
- THAT** the Municipality will develop and communicate these revisions to residents through public notices and other appropriate channels to ensure awareness and compliance.

Adopted

Mandate Cain Lamarre

177-11-2024

PROPOSED BY: Councillor Squitti
And, resolved unanimously that the Municipality mandate Cain Lamarre for any Human Resources inquires.

Adopted

9. FINANCE

Accounts paid for the month of October

178-11-2024

PROPOSED BY: Councillor Mona Giroux

And, resolved unanimously that the list of accounts paid for the month of October 2024 in the amount of \$38,192.53 be approved.

Adopted

Accounts payable for the month of October
179-10-2024

PROPOSED BY: Councillor Bergeron

And, resolved unanimously that the list of accounts payable for the month of October 2024 in the amount of \$41,355.21 be approved.

Adopted

Petty Cash for the month of October
180-11-2024

PROPOSED BY: Councillor Squitti

And, resolved unanimously that the list of petty cash for October 2024, in the amount of \$186.90 be approved as presented.

Adopted

10. ADMINISTRATION / FINANCE & COMMUNICATION & HR

Councillors Mona Giroux and Sidney Squitti

Councillor Squitti presented the report for the Finance, Administration, and HR Portfolio. The invoices for the month have been reviewed. Additionally, preparations are underway for the documentation required for the public information session and the adoption of the 2025 budget.

11. URBANISM & ENVIRONMENT

Councillors Mona Giroux, Susan Tanner, Sidney Squitti & Darryl Mayer

The Director General provided a brief report, stating that permits are currently being closed, and preparations are underway for the lake water testing documentation.

12. PUBLIC WORKS & PUBLIC SECURITY

Councillors Guy Bergeron, Darryl Mayer & James Giroux

The Public Works Committee will hold a meeting tomorrow to discuss the 2024-2025 snowplowing season. Additionally, a hydraulic hose system will be installed in the garage, enabling the team to produce hoses on-site when machinery breaks down.

Resolution to Purchase a Hydraulic Hose System for the Municipal Garage

WHEREAS timely repairs of municipal machinery are essential to ensure the efficient operation of public works, particularly during critical periods such as snow removal;

WHEREAS the installation of a hydraulic hose system in the municipal garage will enable the team to produce hoses on-site, minimizing downtime when machinery breaks down;

WHEREAS the acquisition of the machine required to make the hoses is included as part of the contract, and the Municipality will only need to purchase the necessary inventory;

181-11-2024

PROPOSED BY: Councillor James Giroux

And, resolved unanimously

THAT the Municipality will proceed with the purchase of a hydraulic hose system, including the inventory required to produce hoses on-site;

THAT the system will be installed in the municipal garage to ensure immediate availability for repairs and improved efficiency in maintaining municipal equipment.

Adopted

13. MUNICIPAL PROPERTIES & MONT O'BRIEN

Councillors Sidney Squitti & Guy Bergeron

Updates from Councillors:

Councillor Bergeron:

- The septic system project is completed.
- The accessible ramp and washroom in the Council room are finished.
- Work on the library is nearing completion.

Councillor Squitti:

- The front porch will be updated.
- Renovations for the bathroom in the library are underway, and the photocopier will be relocated.
- Benches at the cenotaph and the planter will be painted next year.
- The splash pad and bathroom have been winterized.

Inquiry from Councillor Tanner:

- Councillor Tanner raised a concern about the parking lot and suggested finding a solution to prevent gravel from washing into the ditch.

14. SUMMER CAMP, LEISURE, LIBRARY & YOUTH

Councillors Mona Giroux, Susan Tanner & Sidney Squitti

The grand opening of the library is scheduled for November 22nd from 3:00 pm to 6:00 pm. Everyone is welcomed and we will have door prizes.

15. ASSOCIATIONS (Seniors, Bethany Hall, Churches, Cenotaph, Cottages, and Recreation)

Councillors Mona Giroux, Sidney Squitti and Guy Bergeron

Updates from Councillors:

Councillor Mona Giroux

- The Bethany Hall Bake and Christmas Sale will take place this Saturday.

Councillor Squitti:

- The Remembrance Day ceremony honored 29 soldiers, including 2 local soldiers and a member of the air force.
- The DLRA Carnival is confirmed to return at the end of January.

16. NEW BUSINESS

17. CORRESPONDANCE

18. QUESTION PERIOD

Courtney Heeney inquired about the compost program and the operating hours of the library.

Angela Giroux asked about the procedure for managing overtime for municipal employees.

Marcel Vautour highlighted an issue regarding bears getting into garbage in the Cawood Estates area.

19. MISCELLANEOUS

I, Isabelle Cardinal, Secretary-Treasurer for the Municipality of Alleyn and Cawood do hereby certify there are sufficient funds to cover the following resolutions: 166-11-2024; 167-11-2024; 168-11-2024; 169-11-2024; 172-11-2024; 175-11-2024; 178-11-2024; 179-11-2024; 180-11-2024; 181-11-2024

20. ADJOURNMENT

182-11-2024

PROPOSED BY: Councillor James Giroux

And, resolved unanimously that the meeting be adjourned at 8:06 p.m.

Adopted



Carl Mayer, Mayor



**Isabelle Cardinal, Director General
and Secretary Treasurer**