

Minutes of the Meeting of the Council for the Municipality of Alayn and Cawood held this **1st day of December 2025**, 10 chemin Jondee, Danford Lake, Quebec, J0X 1P0.

PRESENT: Mayor Sidney Squitti
Councillors Jessica Cayer Guy Bergeron
Angela Giroux James Giroux
Mona Giroux Amanda Peck

The Director General, Isabelle Cardinal, and eight (8) guests were also present.

1. Opening of Meeting

Mayor Squitti acknowledges quorum and declares the meeting is officially opened at 6:30 P.M.

2. Declaration – Use of the Language of Choice

The Declaration of use of language was read by Mayor Squitti

3. Approval of Agenda

163-12-2025

PROPOSED BY: Councillor James Giroux

And, resolved unanimously that the agenda be approved with additions.

Adopted

4. Declaration of Decorum

The declaration of Decorum was read by Councillor Bergeron

5. Declaration of interest or conflict

No declaration of interest or conflict

6. Approval of the Minutes

Regular meeting held October 2nd, 2025

164-12-2025

PROPOSED BY: Councillor Mona Giroux

And, resolved unanimously that the October 2nd, 2025, minutes be approved with modifications.

Adopted

Special meeting held November 7th, 2025

165-12-2025

PROPOSED BY: Councillor James Giroux

And, resolved unanimously that the November 7th, 2025, minutes be approved with modifications.

Adopted

Regular meeting held November 10th, 2025

166-12-2025

PROPOSED BY: Councillor Jessica Cayer

And, resolved unanimously that the

November 10th, 2025, minutes be approved with modifications.

Adopted

Business arising from Minutes.

7. QUESTION PERIOD

Perry Peck expressed appreciation for the work of all employees involved in garbage collection and snow removal, noting they are doing a good job.

8. ADMINISTRATION

MRC Pontiac Report

No meeting this month

Council Meeting Calendar

167-12-2025

PROPOSED BY: Councillor Guy Bergeron

And, resolved unanimously that the 2026 Council Meeting Calendar be approved.

Adopted

Pecuniary Interest

168-12-2025

PROPOSED BY: Councillor Jessica Cayer

And, resolved unanimously that the Council completes the form for the Pecuniary Interest and submitted to the Director General.

Adopted

Closure of Municipal Office

169-12-2025

PROPOSED BY: Councillor Mona Giroux

And, resolved unanimously that the Municipal Office will be closed from December 23rd noon to January 4th. The Office will be open on Monday January 5th, 2026 at 8 a.m.

Adopted

Support for Funding Application – 150th Anniversary Celebration

WHEREAS the Municipality of Alleyn and Cawood will be celebrating its **150th anniversary** with a community event to be held on **June 13, 2025**;

WHEREAS this celebration is intended to highlight the history, culture, and community spirit of Alleyn and Cawood and to bring together residents and visitors;

WHEREAS the Municipality wishes to submit an application to the **Festival and Major Events – Part 2 (Territorial Development)** program administered by the **MRC Pontiac**;

WHEREAS the Municipality is requesting financial assistance in the amount of **\$5,000** to support the organization and delivery of the 150th anniversary celebration;

THEREFORE

170-12-2025

PROPOSED BY: Councillor James Giroux

And resolved unanimously,

THAT the Council of the Municipality of Alleyn and Cawood formally supports the submission of an application to the **MRC Pontiac** under the **Festival and Major Events – Part 2 (Territorial Development)** program for an amount of **\$5,000**;

AND BE IT FURTHER RESOLVED

THAT Council authorizes the Mayor and the Director General/Secretary-Treasurer to sign any documents required to complete this application.

ADOPTED

2026 Budget

171-12-2025

PROPOSED BY: Councillor Angela Giroux

And, resolved unanimously that the 2026 Municipal Budget will be adopted on December 22nd at 4:15 p.m.

Adopted

HR Policy – Overtime Management

172-12-2025

PROPOSED BY: Councillor Amanda Peck

And, resolved unanimously that the Council adopts the Policy for the Overtime Management.

Adopted

Holidays Tradition

173-12-2025

PROPOSED BY: Councillor Jessica Cayer

And, resolved unanimously that the Council approves the expenses to carry out the Holidays tradition.

Adopted

Audit 2022

174-12-2025

PROPOSED BY: Councillor Mona Giroux

And, resolved unanimously that the Council acknowledges the completion of the 2022 Audit by Raymond Chabot Grant Thorton. The Director General will submit the information to MAMOT.

Adopted

9. FINANCE

Accounts paid for the month of November: \$49,126.49
175-12-2025

PROPOSED BY: Councillor Amanda Peck

And, resolved unanimously that the list of accounts paid for the month of November 2025 in the amount of \$49,126.49 be approved.

Adopted

Accounts payable for the month of November: \$29,927.35
176-12-2025

PROPOSED BY: Councillor Guy Bergeron

And, resolved unanimously that the list of accounts payable for the month of November 2025 in the amount of \$29,927.35 be approved.

Adopted

Petty Cash for the month of November: \$169.35
177-12-2025

PROPOSED BY: Councillor Mona Giroux

And, resolved unanimously that the list of petty cash for November 2025, in the amount of \$169.35 be approved as presented.

Adopted

10. ADMINISTRATION / FINANCE & COMMUNICATION & HR

Councillors Jessica Cayer, Angela Giroux, Mona Giroux and Amanda Peck

Councillor Angela Giroux gives the report for the committee. The committee reviewed the accounts paid and accounts payable, worked on a new Human Resources policy, and participated in the budget process. One working session has already taken place, with another scheduled, and adoption set for December 22, 2025.

11. URBANISM & ENVIRONMENT

Councillors Jessica Cayer and Angela Giroux

Councillor Angela Giroux gives the report for the committee and informs the public of permit information.

12. PUBLIC WORKS & PUBLIC SECURITY

Councillors Guy Bergeron, Angela Giroux, James Giroux and Amanda Peck

Councillor James Giroux gives the report for the committee. Public works are working on the snowplowing and will be working on a tender for the purchase of a backhoe. Also, the municipality has a new representative from the SQ.

13. MUNICIPAL PROPERTIES & MONT O'BRIEN

Councillors Jessica Cayer, Guy Bergeron and Amanda Peck

14. SUMMER CAMP, LEISURE, LIBRARY & YOUTH

Councillors Jesscia Cayer and Amanda Peck

Councillor Angela Giroux gives a reminder of the Santa Claus Parade on December 6th, 2025.

Mayor, Sidney Squitti gave a report on the event of the Pop-up shop and Meet and greet of Council. Two new artists will be showcasing their art in the library.

15. ASSOCIATIONS (Seniors, Bethany Hall, Churches, Cenotaph, Cottages, and Recreation)

Councillors Guy Bergeron, Mona Giroux and Amanda Peck

Councillor Mona Giroux presented the Committee report. Bethany Hall held a Christmas Treats and Treasure sale on November 15, 2025, which generated a good profit.

The Seniors' Christmas dinner was held on November 29, 2025.

Karate lessons are held every Monday and Thursday, the thrift shop is open every Saturday, and the Seniors' card games take place every Wednesday.

Regarding maintenance, repairs were completed to both toilets, a leak in the basement was repaired by volunteers, and the municipality cleaned and sanded the parking lot.

16. NEW BUSINESS

17. CORRESPONDANCE

**Make your voice heard –
Petition Law 2 – Available at the office and online**

18. QUESTION PERIOD

Courtney Heeney raised the following questions:

- Inquired about the MRC Data Grant and how the program will be implemented given the lack of cellular service in the municipality.
- Asked about salt payments, including where the salt is sourced from and where it is being used.
- Requested clarification on who is responsible for plowing the highways and where residents should direct complaints.
- Asked for an update regarding the status of streetlights.

Maggie Early raised the following questions:

- Asked about the Pontiac Independent Council's request for increased transparency regarding the publication of accounts paid and accounts payable and requested Council's position on this matter.

- Inquired if a streetlight could be installed at the intersection in Cawood.

Michele Cracknell commented regarding cell service:

- Cell phone service has improved at Bethany Hall.
- A general discussion followed regarding cellular service within the municipality.

19.MISCELLANEOUS

I, Isabelle Cardinal, Secretary-Treasurer for the Municipality of Alleyn and Cawood do hereby certify there are sufficient funds to cover the following resolutions: 170-12-2025; 173-12-2025; 175-12-2025; 176-12-2025; 177-12-2025.

20.ADJOURNMENT

178-12-2024

PROPOSED BY: Councillor James Giroux

And, resolved unanimously that the meeting be adjourned at **7:55 p.m.**

Adopted



Sidney Squitti, Mayor



**Isabelle Cardinal, Director
General and Secretary
Treasurer**