

Minutes of the Meeting of the Council for the Municipality of Alleyn and Cawood, held this **5th day of May 2025**, 10 chemin Jondee, Danford Lake, Quebec, J0X 1P0.

PRESENT: Mayor Carl Mayer
Councillors Susan Tanner Guy Bergeron
Sidney Squitti James Giroux
Mona Giroux Darryl Mayer

The Director General, Isabelle Cardinal, and eight (8) guests were also present.

- 1. Opening of Meeting**
Mayor Mayer acknowledges quorum and declares the meeting is officially opened at 6:30 P.M.
- 2. Declaration – Use of the Language of Choice**
The Declaration of use of language was read by Director General, Isabelle Cardinal.
- 3. Approval of Agenda**

069-05-2025

PROPOSED BY: Councillor Bergeron
And, resolved unanimously that the agenda be approved with additions.

Adopted

- 4. Declaration of Decorum**
The declaration of Decorum was read by Councillor Bergeron
- 5. Declaration of interest or conflict**
No declaration of interest or conflict
- 6. Approval of the Minutes**

Regular meeting held March 10th, 2025

070-05-2025

PROPOSED BY: Councillor Squitti
And, resolved unanimously that the March 10th 2025, minutes be approved with modifications.

Adopted

Regular meeting held April 7th, 2025

071-05-2025

PROPOSED BY: Councillor Squitti
And, resolved unanimously that the April 7th 2025, minutes be approved with modifications.

Adopted

Business arising from Minutes.

7. QUESTION PERIOD

Denise Renaud inquires about RSVL program.
Maggie Early inquired about cellphone tower and local purchasing policy.

8. ADMINISTRATION

MRC Pontiac Report

Pro-Mayor Squitti provided a report regarding the MRC Pontiac meeting. The report is annexed to these minutes.

Policy for Public Works After-Hours Safety

WHEREAS the Municipality of Alleyn and Cawood recognizes the importance of ensuring the health and safety of its employees, particularly those who may be required to respond to emergencies or perform work outside of regular working hours;

WHEREAS the Council considers it essential to implement procedures that protect employees during after-hour interventions, including ensuring proper communication, supervision, and risk assessment protocols;

WHEREAS the Director General, Isabelle Cardinal has submitted a draft policy outlining safety measures and procedures for Public Works employees working after hours;

THEREFORE, it is
072-05-2025

PROPOSED BY: Councillor Squitti

And, resolved unanimously

THAT the Council of the Municipality of Alleyn and Cawood hereby adopts the "**Public Works After-Hours Safety Policy**" as presented.

FURTHER RESOLVED

THAT the Director General, Isabelle Cardinal, and Director of Public Works, Pat Miljour be authorized to implement the policy and ensure all Public Works staff are informed and trained accordingly.

Adopted

Boundaries for School Bus

Councillor Squitti provided an update regarding the last resolution adopted on the matter. She informed Council that a **committee will be created** to further examine the school bus boundary concerns. The **first meeting of the committee is scheduled for May 31, 2025**.

RenoRégion

WHEREAS the RenoRégion Program has provided valuable financial assistance to low- and modest-income homeowners in rural areas for the renovation of their principal residences;

WHEREAS several residents in the Municipality of Alleyn and Cawood have directly benefited from this program in recent years;

WHEREAS the discontinuation of the program has left a gap in support for citizens in need of essential home repairs, impacting their safety, quality of life, and ability to remain in their homes;

WHEREAS the Council recognizes the importance of supporting programs that improve housing conditions for vulnerable populations in rural communities;

THEREFORE, it is
073-05-2025

PROPOSED BY: Councillor Squitti
And, resolved unanimously

THAT the Council of the Municipality of Alleyn and Cawood formally requests that the Government of Québec **reinstate the RenoRégion Program** as soon as possible;

FURTHER RESOLVED,

THAT a copy of this resolution be sent to the André Laforest, **Minister of Municipal Affairs and Housing**, André Fortin, the **MNA for Pontiac** and the **MRC Pontiac**, to express the Municipality's support for the program and highlight its positive impact on the community.

Adopted

Information Session Waste Management

WHEREAS the Municipality of Alleyn and Cawood is committed to promoting environmentally responsible practices and improving waste management in the community;

WHEREAS an information session is planned to educate and engage residents regarding the goals and vision of the municipal waste management program;

WHEREAS the session will also include a presentation of the new **Waste Management Program**, which will assist citizens in properly sorting and managing their waste, recycling and compost materials;

THEREFORE, it is
074-05-2025

PROPOSED BY: Councillor Bergeron
And, resolved unanimously

THAT the Municipality of Alleyn and Cawood will hold a **public information session on Saturday, June 28, 2025, at Bethany Hall**, to present the mission and objectives of the waste management program;

FURTHER RESOLVED,

THAT the **Waste Management Program** will be introduced during this session as a tool to encourage proper sorting, composting and recycling, and waste reduction in the community.

Adopted

9. FINANCE

Accounts paid for the month of April: \$77,893.54

075-05-2025

PROPOSED BY: Councillor Mona Giroux

And, resolved unanimously that the list of accounts paid for the month of April 2025 in the amount of \$77,893.54 be approved.

Adopted

Accounts payable for the month of April: \$41,581.73

076-05-2025

PROPOSED BY: Councillor James Giroux

And, resolved unanimously that the list of accounts payable for the month of April 2025 in the amount of \$41,581.73 be approved.

Adopted

Petty Cash for the month of April: \$232.70

077-05-2025

PROPOSED BY: Councillor Tanner

And, resolved unanimously that the petty cash for April 2025, in the amount of \$232.70 be approved as presented.

Adopted

10. ADMINISTRATION / FINANCE & COMMUNICATION & HR

Councillors Mona Giroux and Sidney Squitti

Councillor Squitti reported on behalf of the committee that the **review of the bills and the quarterly financial report** has been completed. In addition, the **Human Resources report** was submitted, and the **committee recommends accepting its recommendations**. Councillor **Mona Giroux** was also present for the discussion.

11. URBANISM & ENVIRONMENT

Councillors Mona Giroux, Susan Tanner, Sidney Squitti & Darryl Mayer

The Director General, Isabelle Cardinal provided an update on her recent trip to Québec City for the **COMBEQ Congress**. She attended the **Salon des exposants**, where she gathered valuable information and resources, which she shared with Council. Additionally, the **PUITS Program** was presented during the event, and more information on this initiative will be shared as it becomes available.

12. PUBLIC WORKS & PUBLIC SECURITY

Councillors Guy Bergeron, Darryl Mayer & James Giroux

Councillor James Giroux, the **Director General**, **Isabelle Cardinal** and **Councillor Bergeron** provided updates on Public Works and Public Security. **Road work is planned for the summer of 2025 on Tanner Road and Balm of Gilead Road.** The Municipality is also **considering the purchase of a generator** to support critical infrastructure. In addition, preparations are underway for the **2025–2026 winter snowplough contract**, which is currently in the planning stage.

13. MUNICIPAL PROPERTIES & MONT O'BRIEN

Councillors Sidney Squitti & Guy Bergeron

Councillor Bergeron provided an update on behalf of the **Municipal Properties Committee**. The committee is currently in the **planning phase for the construction of a pavilion at the park**, which will serve as an enhancement to the community's recreational facilities.

14. SUMMER CAMP, LEISURE, LIBRARY & YOUTH

Councillors Mona Giroux, Susan Tanner & Sidney Squitti

15. ASSOCIATIONS (Seniors, Bethany Hall, Churches, Cenotaph, Cottages, and Recreation)

Councillors Mona Giroux, Sidney Squitti and Guy Bergeron

Bethany Hall will be having their annual yard sale on Saturday, June 14th, 2025.

16. NEW BUSINESS

17. CORRESPONDANCE

The **Anglican Church** submitted a request for **municipal assistance to spread gravel in the church parking lot.**

Council accepted the request, and the necessary work will be coordinated by the Public Works department.

Pro-Mayor Squitti participated in the **AGIR panel**, an initiative aimed at **encouraging women to run in the upcoming municipal elections.** Council acknowledged and commended her involvement in promoting diversity and representation in local government.

18. QUESTION PERIOD

Angela Giroux inquires about the attendance of the Mayor to the MRC Pontiac meetings.

19. MISCELLANEOUS

I, Isabelle Cardinal, Secretary-Treasurer for the Municipality of Allevyn and Cawood do hereby certify there are sufficient funds to cover the following resolutions: 075-05-2025; 076-04-2025; and 077-0754-2025.

20. ADJOURNMENT

078-04-2025

PROPOSED BY: Councillor James Giroux

And, resolved unanimously that the meeting be
adjourned at 8:05 p.m.

Adopted



Carl Mayer, Mayor



**Isabelle Cardinal, Director General
and Secretary Treasurer**